

**Trumbull County Board of Health  
Regular Meeting – February 24, 2016 – 1:30 P.M.  
176 Chestnut Ave., NE – Warren, Ohio**

**BOARD MEMBERS PRESENT:** Marisha Agana, M.D.  
Thomas Borocz  
John “Jack” Simon, Jr.  
Kathy Salapata, R.N.  
John Messersmith, President Pro Tempore  
Robert Biery, Jr., President

**BOARD MEMBERS NOT PRESENT:** Dale Appis

**STAFF:** Frank Migliozi, MPH, REHS/RS, Health Commissioner  
Sandra Swann, R.N., Director of Nursing  
Kris Wilster, MPH, RS/REHS, Director of Environmental Health  
Jenna Amerine, MPH, CHES, Health Educator/Planner  
Natalie Markusic, REHS/RS, Accreditation Coordinator  
Kathy Parrilla, R.N., Public Health Nurse  
Tony Veitz, R.S., Public Health Sanitarian  
Johnna Ben, Administrative Secretary

**OTHERS:** Robert Kokor, Legal Counsel

**MINUTES**

- I. The meeting was called to order and the Pledge of Allegiance was said.**
- II. Adoption of Agenda: *MOTION: 16-08* made by Mr. Messersmith, second by Dr. Agana to adopt the amended agenda as presented.**

**Roll Call Vote:**

Dr. Agana – Yes  
Mr. Borocz – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith - Yes  
Mr. Biery – Yes

Motion carried.

- III. Approval of Minutes: *MOTION: 16-09* made by Dr. Agana, second by Mr. Borocz to approve the minutes of the January 27, 2016, regular meeting, as presented.**

**Roll Call Vote:**

Dr. Agana – Yes  
Mr. Borocz – Yes

Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

- IV. Health Commissioner Report: *MOTION: 16-10*** made by Mr. Borocz, second by Mrs. Salapata to accept the Health Commissioner's written report as presented.

**Roll Call Vote:**

Dr. Agana – Yes  
Mr. Borocz – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

- V. Director of Nursing Report: *MOTION: 16-11*** made by Mrs. Salapata, second by Mr. Simon to accept the Director of Nursing's written report as presented.

**Roll Call Vote:**

Dr. Agana – Yes  
Mr. Borocz – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

- VI. Director of Environmental Report: *MOTION: 16-12*** made by Mr. Borocz, second by Mrs. Salapata to accept the Director of Environmental Health's report as presented.

**Roll Call Vote:**

Dr. Agana – Yes  
Mr. Borocz – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**VII. Health Educator Report: *MOTION: 16-13*** made by Mrs. Salapata, second by Mr. Messersmith to accept the Health Educator's report as presented.

**Roll Call Vote:**

Dr. Agana – Yes  
Mr. Borocz – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**VIII. Accreditation Coordinator Report: *MOTION: 16-14*** made by Dr. Agana, second by Mr. Simon to accept the Accreditation Coordinator's report as presented.

**Roll Call Vote:**

Dr. Agana – Yes  
Mr. Borocz – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**IX. Project DAWN Report Out – Kathy Parrilla, R.N.** – Mrs. Parrilla, who has been spearheading the health department's Project DAWN program, explained the program to the Board and those in attendance. Project DAWN stands for Deaths Avoided With Naloxone, which is an opioid overdose education and naloxone (also known as Narcan) distribution program, that was created as a way to combat Ohio's opioid overdose epidemic. Naloxone is a medication that can reverse an opioid drug (heroin or prescription pain medication) overdose. When administered during an overdose, Naloxone blocks the effects of opioids on the brain and quickly restores breathing. The Trumbull County Combined Health District has received funding from the TMH Foundation, Trumbull County Mental Health & Recovery Board, and additional funding from the state through the Cuyahoga County Health Department for this program. In 2015, 96 naloxone kits were given out, with 4 successful reversals, and 2 persons going into treatment. Training on the kits and their use has been given to staff at Neil Kennedy Recovery, One Step Recovery, Sober House, adult probation and various police departments. So far, in 2016, 11 kits have been given out.

***MOTION: 16-15*** made by Mr. Borocz, second by Mrs. Salapata to accept Mrs. Parrilla's report as given.

**Roll Call Vote:**

Dr. Agana – Yes  
Mr. Borocz – Yes  
Mrs. Salapata – Yes

Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**X. Board Report:** Mr. Simon reported that the by-laws committee met, and reviewed other boards' of health by-laws, along with additional suggestions received from Mr. Borocz. The committee is planning to have a draft to the Board for their review in the near future.

**XI. Old Business: None**

**XII. New Business:** A. Education Services Agreement with Everspring Inc. & Kent State University – The health department was contacted by Everspring Inc., who is contracting with Kent State University, to be a part of their University Partnership Program. This would be a relationship where Everspring would assist in bringing awareness of KSU's on-line master's programs, available to both employees and county residents, as well as support those interested throughout the outreach and application process. Everspring would provide all communication materials with the health department's logo and KSU's logo. This would be a collaborative effort with Everspring, and would be a partnership that fits within our strategic plan of making connections with local universities and improving our staff's professional development.

**MOTION: 16-16** made by Mr. Borocz, second by Mr. Messersmith to authorize the Health Commissioner to enter into a collaborative effort agreement with Everspring Inc. & Kent State University.

**Roll Call Vote:**

Dr. Agana – Yes  
Mr. Borocz – Yes  
Mrs. Salapata - Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

B. Revision of Trumbull County Combined Health District Fee Schedule - .09 Nursing – S. Pregnancy Testing –The nursing division has always administered pregnancy tests, but it has never been a line item on the department's fee schedule. We have only asked for a donation of \$10.00; however, with the funding cuts to Planned Parenthood, the department anticipates there will be an increase in the number of pregnancy tests administered by the health department. In order to cover the costs associated with the anticipated increased requests, and to be able to bill Medicaid when applicable, the department has to have a fee for this service on our schedule.

**MOTION: 16-17** made by Mrs. Salapata, second by Dr. Agana, to approve the first reading for the revision of the Trumbull County Combined Health District Fee Schedule .09 Nursing – S. Administration fee of \$10.00 for Pregnancy Testing.

**Roll Call Vote:**

- Dr. Agana – Yes
- Mr. Borocz – Yes
- Mrs. Salapata - Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

C. Declaration of Unfit for Human Habitation – 1126 Washington, Girard City, All Star Land Solutions LLC, Owner – No one representing this property was present. The file was reviewed, and it was recommended that the structure be declared unfit.

**MOTION: 16-18** made by Mr. Messersmith, second by Mr. Simon to declare the structure at 1126 Washington, Girard City, unfit for human habitation.

**Roll Call Vote:**

- Dr. Agana – Yes
- Mr. Borocz – Yes
- Mrs. Salapata - Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

D. Declaration of Unfit for Human Habitation – 143 Broadview, Girard City, Mary Ramer, Owner – No one representing this property was present. The file was reviewed, and it was recommended that the structure be declared unfit.

**MOTION: 16-19** made by Mr. Messersmith, second by Mr. Borocz, to declare the structure at 143 Broadview, Girard City, unfit for human habitation.

**Roll Call Vote:**

- Dr. Agana – Yes
- Mr. Borocz – Yes
- Mrs. Salapata - Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes
- Mr. Biery – Yes

Motion carried.

E. Declaration of Unfit for Human Habitation – 641 St. Rt. 7, Brookfield Twp., Jerome & Sara Sunderland, Owners – No one representing this property was present. The file was reviewed, and it was recommended that the structure be declared unfit.

**MOTION: 16-20** made by Mr. Messersmith, second by Mrs. Salapata, to declare the structure at 641 St. Rt. 7, Brookfield Twp., unfit for human habitation.

**Roll Call Vote:**

Dr. Agana – Yes  
Mr. Borocz – Yes  
Mrs. Salapata - Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

F. Variance Request – David Setting, 2482 Youngstown Kingsville Rd., Fowler Twp. – Not present. Mr. Setting is in the process of installing a new on-lot septic system. Upon laying out the system, it was determined that the curtain drain could not be installed to comply with the state code on setback requirements from the property line.

**MOTION: 16-21** made by Mr. Borocz, second by Dr. Agana, to grant a variance from rule OAC 3701-29-06(G)(3) to David Setting to install the curtain drain four (4) feet from the north and south property lines, and the surface outlet ten (10) feet from the east property line at 2482 Youngstown Kingsville Rd., Fowler Twp. The owners must comply with all other code sections.

**Roll Call Vote:**

Dr. Agana – Yes  
Mr. Borocz – Yes  
Mrs. Salapata - Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

G. Variance Request – Hannah Sireci, 5204 St. Rt. 7, Vernon Twp. – Not present. Ms. Sireci is in the process of upgrading her septic system, which will consist of an off-lot system. Upon laying out the system, it was determined that the discharge line & building sewer could not be installed to comply with the state code on setback requirements from the house foundation.

**MOTION: 16-22** made by Mr. Simon, second by Mrs. Salapata, to grant a variance from rule OAC 3701-29-06(G)(3) to Hannah Sireci to install the sewage discharge line eight (8) feet from the house foundation, and the building sewer five (5) feet from the house foundation at 5204 St. Rt. 7, Vernon Twp. The owners must comply with all other code sections.

**Roll Call Vote:**

Dr. Agana – Yes  
Mr. Borocz – Yes  
Mrs. Salapata - Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

H. Variance Request – Ian Wingard, 5680 King Graves Rd., Brookfield Twp. – Not present. Mr. Wingard is in the process of upgrading the septic system, which will consist of an off-lot system. Upon laying out the system, it was determined that the sewage tanks could not be installed to comply with the state code on setback requirements from the driveway.

**MOTION: 16-23** made by Dr. Agana, second by Mr. Borocz, to grant a variance from rule OAC 3701-29-06(G)(3) to Ian Wingard to install the sewage tank(s) nine (9) feet from the driveway at 5680 King Graves Rd., Brookfield Twp. The owners must comply with all other code sections.

**Roll Call Vote:**

Dr. Agana – Yes  
Mr. Borocz – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Biery – Yes

Motion carried.

I. Variance Request – Steve Sample, 2098 Custer Orangeville Rd., Hartford Twp. – Not present. Mr. Sample is in the process of upgrading the septic system, which will consist of an on-lot system. Upon laying out the system, it was determined that the sewage tanks and the pump line could not be installed to comply with the state code on setback requirements from the driveway.

**MOTION: 16-24** made by Dr. Agana, second by Mrs. Salapata, to grant a variance from rule OAC 3701-29-06(G)(3) to Steve Sample to install the sewage tank(s) nine feet two inches (9’2”) from the driveway, and the pump line three feet six inches (3’6”) from the driveway at 2098 Custer Orangeville Rd., Hartford Twp. The owners must comply with all other code sections.

**Roll Call Vote:**

Dr. Agana – Yes  
Mr. Borocz – Yes  
Mrs. Salapata – yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**XIII. Approval of Payment of the Bills: *MOTION: 16-25*** made by Mr. Messersmith, second by Dr. Agana, to approve payment of the bills as presented.

**Roll Call Vote:**

Dr. Agana – Yes  
Mr. Borocz – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**XIV. Date of Next Regular Meeting – March 23, 2016**

**XV. Adjournment: *MOTION: 16-26*** made by Mr. Messersmith, second by Mr. Simon, for adjournment.

**Roll Call Vote:**

Dr. Agana – Yes  
Mr. Borocz – Yes  
Mrs. Salapata – Yes  
Mr. Simon - Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried. (Adjournment 2:40 P.M.)

**RECORDED BY:**

**ATTESTED BY:**

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**Johnna Ben**  
**Administrative Secretary**  
**Trumbull County Combined Health District**

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**Robert Biery, Jr.**  
**President**  
**Trumbull County Board of Health**

**For**

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**Frank J. Migliozi, MPH, REHS/RS**  
**Health Commissioner and Secretary**  
**Trumbull County Board of Health**